

# **2009 SCHOLARSHIP AWARD APPLICATION**

Completed application due  
April 27, 2009

**Sponsored By:**

- **Palatine Area Chamber of Commerce**



***NORTHROP GRUMMAN***

- **Kelley, Kelley & Kelley**
- **donations received from  
our Chamber members**



**2009  
Scholarship Announcement**

The Palatine Area Chamber of Commerce, Inc. will award a minimum of two (2) \$1000 scholarships to a graduating high school student or junior college student, of any age. Applicants must be planning to continue his/her education on a full-time basis, at an accredited post-secondary college, university or vocational school in the United States to be eligible. Applicants must also have permanent residence in Palatine Township.

The scholarship must be used for the first year of full time study. The award check will be payable to the student and the school being attended upon verification of enrollment for the first semester.

This scholarship is based on:

- \* Community involvement
- \* Employment
- \* Leadership roles/recognition
- \* C+ or better grade point average

**APPLICATION GUIDELINES**

The application guidelines are to be followed exactly. Applications not conforming to the specifications outlined below will be disqualified. Limit information to activities during high school years and beyond.

1. Type all information on 8 1/2 x 11 sheets of paper. The number of pages you may submit is limited to 8. (not including your official transcript).
2. Prepare your application in resume format, using the part numbers and categories to head each section, see 'Scholarship Guidelines' page. Please do not duplicate information in the categories. Select the category that best fits your activity / involvement.
3. Place your full name and address (including city, state and zip code) plus phone number on a cover page. Place your initials on the right hand corner of each page submitted. Staple all sheets together.
4. The Palatine Chamber must receive completed applications no later than April 27, 2009.

Please send to: Palatine Area Chamber of Commerce, Inc., 625 North Court, Suite 320, Palatine, IL 60067, Attention: Scholarship Committee.

Thank you for your interest in our scholarship. Best of luck to you!



## **SCHOLARSHIP GUIDELINES**

### **PART I- COMMUNITY INVOLVEMENT**

List by organization or committee - memberships, volunteer work and other community service activities. Describe your involvement, including the approximate weekly or monthly time commitment for each. State the number of months or years of participation during your high school/junior college years

### **PART II- EMPLOYMENT**

List by firm and by year - all employment positions held. Describe each position including approximate weekly time commitment, specific job responsibilities, and any promotion and/or changes in responsibilities that took place while employed.

### **PART III- LEADERSHIP ROLES/ RECOGNITION**

List by name and by year - any academic or community honors, awards, leadership roles or recognition you have received during your high school/junior college years. Describe each honor, award, recognition or leadership role.

### **PART IV- ESSAY**

Write a brief essay (300 words minimum), which will help the committee decide why you should receive this award. Describe how your community service, leadership, and work history has influenced and prepared you for your future. Please comment on why you feel qualified to receive this scholarship.

### **PART V- COLLEGE**

List the school you plan to attend, date you will be enrolled, and your major field of concentration.

### **PART VI- RECOMMENDATION**

Please have the attached recommendation sheet completed and signed by a businessperson or a past/present employer.

### **PART VII- TRANSCRIPT**

Please enclose a copy of your transcript for verification of course completion and graduation.

To the best of my knowledge, the information contained on this application is complete and accurate.

Student Signature

Date

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## RECOMMENDATION SHEET

Dear Business Leader:

The Palatine Area Chamber of Commerce, Inc. will be awarding scholarships to student/students who reside in Palatine Township and will be pursuing full-time studies at an accredited post secondary college, university or vocational school. The scholarships will be awarded to students who have shown outstanding leadership qualities and have excelled in employment, leadership and community involvement.

One of the criteria for the scholarship is a recommendation from a business contact / past or present employer. To assist with that recommendation, we ask that you print or type brief responses to the questions below. Thank you for your participation in this program.

Briefly state your involvement with the applicant. (Example: employment, community activities, membership in your organization, etc.)

What leadership qualities has the applicant demonstrated while interacting with you? Briefly describe.

Why is the recommended individual a good candidate for this scholarship?

Signature: \_\_\_\_\_

Type or print name: \_\_\_\_\_

Date: \_\_\_\_\_

Type or print business name: \_\_\_\_\_

Phone number: \_\_\_\_\_